

Stedman Lights On Program

Student Registration Form 2018



PARENT/GUARDIAN INFORMATION			
Name of Parent/Guardian (First, Middle, Last):		Relationship to Child:	
Home Address:		City:	State: Zip:
Home Phone:	Work Phone:	Cell/Pager #:	

Other Emergency Contact Information			
Name of Emergency Contact (First, Middle, Last):		Relationship to Child:	
Home Address:		City:	State: Zip:
Home Phone:	Work Phone:	Cell/Pager #:	

Child's Name: _____
First Last

Grade: _____

Teacher's Name: _____

1st Choice: _____

2nd Choice: _____

Is your student in Springboard? Yes _____ No _____

RELEASE AND PERMISSION/ DROP OFF & PICK UP PROCEDURE
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I understand that Denver Public Schools are responsible for my child from the time he/she is signed into the LOAS program until he/she is signed out either by him/herself or by a parent/guardian or other authorized adult. As a parent/guardian of the child, I am responsible for my child while he/she is in route to and from the program site, before he/she is signed in and after he/she is signed out.

RELEASE METHOD:
applies

Check only one that

I authorize my child to walk home from school by him/herself	<input type="checkbox"/>
My child shall always be picked up by an authorized adult (person 18 yrs or older)	<input type="checkbox"/>

Names of authorized adults:

PERSONS WHO CAN NOT PICK UP MY CHILD		
Name of Person, Relationship to Child	Address & Phone if known?	Restraining or other court order? Please attach a copy of the order.
		Yes No Picture? Yes No
		Yes No Picture? Yes No
		Yes No Picture? Yes No

For any restrictions on parental rights for this child Summer Scholars staff must have legal documentation of custody specifications, restraining orders, or other legal information concerning the child on file.

LATE PICK UP PROCEDURE and LATE FEES

CLOSING TIMES:

Light on Program	5:00
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- LATE PICK-UP PROCEDURE: It is very important to pick up your child on time.** Please check with the Site Coordinator at your child's school for the time you should pick your child up at the end of the day.
- You will be charged a **late pick up fee of \$5.00 for the first 10 minutes after dismissal and \$1.00 for every minute thereafter.** Children may not return to the recreation portion of the program until the late pick up fee is paid.
- If a child is not picked up on time, staff will call all contact numbers on the Emergency Contact List as provided by the parent. Calls will be made 5 minutes after dismissal, and again 10 minutes after dismissal, with final calls being made 20 minutes after dismissal.
- 25 minutes after dismissal, Stedman Elementary School will notify the police** to pick up your child and take him or her to the nearest Denver District Police station. The police will be given the emergency contact information, and they will continue to try to reach someone to pick up the child. This may include, Denver Department of Human Services.

Stedman Elementary will make every effort to contact someone at the emergency numbers you have provided. In the event of an emergency and you are not able to pick up your child at dismissal time— please notify Stedman Elementary as soon as possible. **Please remember to notify Stedman of any and all emergency phone number changes. Stedman Office Number 720-424-3800**

Expectations of student behavior will be the same as during our school day. If a child becomes disruptive, the school has the right to call for the child to be picked up early from the class. The child also may be dropped from the program due to continuous misbehavior.

Parent/Guardian Signature: _____ **Date:** _____