

# STEDMAN —ELEMENTARY—

## Stedman 2024/2025 CSC Agenda and Minutes

Past Meeting Minutes: [11/13 Meeting](#)

Date: 12/05/24

Call to Order: 5:00pm

### CSC Members Present:

- Robbin Trotter
- Luis Rios - Assistant Principal
- Isabel Stephenson - Staff
- Stephanie Ludwig - Staff
- Zuri Hunter-Riley - Staff
- Kait Parsons - PTA member
- Joan Marcano - Parent
- Ashle Johnson - Community Member
- Cary Hoste - Parent
- Karl Buck - Parent
- Erin Pier - Parent

**Bolded Names were present during the meeting**

### Guests Present:

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### Our Norms of Collaboration

- All Students First
- Respect the Process
- Assume Positive Intentions
- Bring your Constituents' Voices into the Room
- Understand Each Other's Needs/Supports
- Come Prepared with Agreed Upon Assignments
- Discussions held during CSC meetings are to remain confidential.
- In-Person Communication of Important Topics

### Stedman Elementary School Mission and Vision:

**Mission:** To achieve educational excellence through a commitment to diversity, equity, and inclusion. We empower our students to make a positive impact in their communities and beyond. By creating a culture of

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respect and understanding, we aim to ensure that every student has the opportunities and resources needed to succeed academically, culturally, and linguistically. We are dedicated to building a strong, inclusive community where diversity is celebrated, and all voices are heard and valued.

**Vision:** Together we will create a Park Hill community where educational equity is realized, and every student has the opportunity to thrive in a supportive and inclusive learning environment. We are dedicated to challenging and dismantling systems of inequity to close opportunity gaps and advocate for the needs of every student. Through our commitment to academic excellence, linguistic development, and community empowerment, we aspire to be a leading elementary school recognized for fostering inclusive spaces where students thrive and reach their fullest potential.

Timing	Item	Notes/Next steps	Presenter/
12 min	Inclusive Welcome	<ul style="list-style-type: none"> <li>Icebreaker: Share a picture of something or someone you are grateful for</li> </ul>	Mr. Rios
3 min	Review Norms of Collaboration	<ul style="list-style-type: none"> <li>All Students First</li> <li>Respect the Process</li> <li>Assume Positive Intentions</li> <li>Bring your Constituents' Voices into the Room</li> <li>Understand Each Other's Needs/Supports</li> <li>Come Prepared with Agreed Upon Assignments</li> <li>Discussions held during CSC meetings are to remain confidential.</li> <li>In-Person Communication of Important Topics</li> </ul>	Principal Trotter
20 min	Principal's Report	<ul style="list-style-type: none"> <li>Review and approval of bylaws</li> <li>Adjust bylaws to have the community members, parents, and staff representatives voted on within the first thirty days of school</li> <li>Add CSC information at registration for new families and continue including it at Back to School Night</li> <li>All members approved the bylaws with the changes mentioned above</li> <li>Selection of chairperson/co-chairs and secretary</li> <li>The duties of the chairperson were summarized by Ms. Trotter and Joan, Ashle and Joan nominated themselves to be co-chairs, the committee approved Ashle and Joan to be the co-chairs</li> <li>Mr. Rios nominated himself to be the secretary, the committee approved to have Mr. Rios as secretary</li> <li>The committee discussed maintaining in-person meetings, while offering a virtual option for community members</li> </ul>	Principal Trotter

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		<ul style="list-style-type: none"> <li>• Committee members will email any discussion topics for the next meeting's agenda</li> <li>• One committee member asked about what equity professional development work looks like this year for staff, Ms. Trotter shared that teachers are doing monthly sessions with our Equity Team Lead, Dr. Harris as well as through coaching and sessions with our partner, Michael Sykes, at the Culture, Equity, and Leadership Team</li> </ul>	
5 min	Optimistic Closure	<ul style="list-style-type: none"> <li>• Whole group share out - Personal Commitment</li> </ul>	Mr. Rios
Next Meeting and Adjournment		<p>Next Meeting Date: Thursday, January 23 at 5 PM at Stedman</p> <p>Topic(s) to discuss:</p> <ul style="list-style-type: none"> <li>• Continue conversation about disparities in student outcomes based on academic and achievement data</li> <li>• What is the future of ECE at Stedman, as well as the future of fifth grade, and the English strand?</li> <li>• What does teacher retention look like currently here at Stedman?</li> <li>• What non-profit organizations are still working with Stedman students?</li> </ul> <p>Members will discuss Budget Training (Jan. 7) - <a href="#">Registration Form</a></p> <p>Ms. Trotter will send out calendar invites for the budget training and our next meeting, as well as invites to Joan and Ashle to prepare the agenda.</p> <p><b>Note:</b> All agendas are posted publicly in a timely fashion on the school's website and/or in a highly visible area in the building.</p>	