

# STEDMAN —ELEMENTARY—

## Stedman 2024/2025 CSC Agenda and Minutes

Slide Deck: [Link](#)

Past Meeting Agendas: [11/13](#) & [12/05](#)

Date: 1/23/25

Call to Order: 5:15 PM

### CSC Members Present:

- **Robbin Trotter**
- **Luis Rios - Assistant Principal**
- **Isabel Stephenson - Staff**
- **Stephanie Ludwig - Staff**
- **Zuri Hunter-Riley - Staff**
- **Kait Parsons - PTA member**
- **Joan Marcano - Parent**
- **Ashle Johnson - Community Member**
- **Cary Hoste - Parent**
- **Karl Buck - Parent**
- **Erin Pier - Parent**

**Bolded Names were present during the meeting**

### Guests Present:

- **Kelly Ferraro - Parent**
- **Laurie Twombly - Parent**

### Our Norms of Collaboration

- All Students First
- Respect the Process
- Assume Positive Intentions
- Bring your Constituents' Voices into the Room
- Understand Each Other's Needs/Supports
- Come Prepared with Agreed Upon Assignments
- Discussions held during CSC meetings are to remain confidential.
- In-Person Communication of Important Topics

**Stedman Elementary School Mission and Vision:**

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**Mission:** To achieve educational excellence through a commitment to diversity, equity, and inclusion. We empower our students to make a positive impact in their communities and beyond. By creating a culture of respect and understanding, we aim to ensure that every student has the opportunities and resources needed to succeed academically, culturally, and linguistically. We are dedicated to building a strong, inclusive community where diversity is celebrated, and all voices are heard and valued.

**Vision:** Together we will create a Park Hill community where educational equity is realized, and every student has the opportunity to thrive in a supportive and inclusive learning environment. We are dedicated to challenging and dismantling systems of inequity to close opportunity gaps and advocate for the needs of every student. Through our commitment to academic excellence, linguistic development, and community empowerment, we aspire to be a leading elementary school recognized for fostering inclusive spaces where students thrive and reach their fullest potential.

Timing	Item	Notes/Next steps	Presenter/
5 min	Inclusive Welcome	<ul style="list-style-type: none"> <li>Icebreaker: Introduce yourself and share your new year's resolution or intention</li> </ul>	CSC Members
3 min	Review Norms of Collaboration	<ul style="list-style-type: none"> <li>Provide a safe space to share information and ideas</li> <li>Invite different perspectives and ensure everyone's voice is heard.</li> <li>Ask questions to clarify understanding &amp; avoid making assumptions.</li> <li>Balance participation through speaking and active listening.</li> <li>Say it now, in the room.</li> <li>Keep the best interests of all students at the forefront of decisions.</li> </ul>	Principal Trotter
30 min	Principal's Report	<ul style="list-style-type: none"> <li>Purpose of tonight's meeting is to build consensus around budget</li> <li>There will be three more CSC meetings this year: Feb, March and May</li> <li>Agenda, mission, vision, and core values, and above norms shared</li> <li>School priorities, district requirements, and Whole Child supports based on projections shared</li> <li>Priorities for school operations and support staff shared</li> <li>Last year's budget: lost all COVID, ESSR, and grant funding, approximately \$360,000 deficit, many staff positions had to be reduced as a result</li> <li>Principal Trotter was able to put funds into reserves to avoid a similar situation for this year</li> </ul>	Principal Trotter

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		<ul style="list-style-type: none"> <li>• Projections shared from the district for 25-26 school year</li> <li>• Question about carry forward funds: district has capped amount of carry forward so it is allowed but limited. Stedman will not meet the cap for the upcoming year.</li> <li>• Ms. Trotter has put away enough money to be able to keep all staff in the upcoming year even in the event of a small shortfall in student enrollment</li> <li>• Questions around how projections may be impacted by current events: Ms. Trotter took most conservative estimate from the district</li> <li>• Question about capacity of the building: there is one more available classroom, teacher's DCTA contract states max amount in a classroom is 35 students, contract is being renegotiated soon so that may change</li> <li>• School culture highlights shared, including elopement (student leaving classroom) has decreased by about 70%</li> <li>• Question around attendance celebrations: district required initiative, celebrations are by trimester, smaller awards put into place to celebrate students who may have chronic absences, classroom teachers celebrated with students that did not get to attend big celebration</li> </ul>	
15 mins	Budget Recommendation & Next Steps	<ul style="list-style-type: none"> <li>• Budget recommendation shared</li> <li>• Question about hiring 5th grade teacher: as soon as budget is approved, position can be posted, there may be teachers from closing schools looking for one of our positions, potential for a teacher in the building being interested in the 5th grade position</li> <li>• All CSC members were in consensus with moving forward with the budget with the recommendations from Principal Trotter</li> <li>• Next Step: Joan &amp; Ashle will sign budget development CSC acknowledgment form</li> <li>• Principal Trotter will be having her budget meeting tomorrow, Friday, Jan. 24.</li> </ul>	Principal Trotter
5 min	Optimistic Closure	<ul style="list-style-type: none"> <li>• What topics would we like to discuss at the Feb. meeting?</li> </ul>	CSC Members
Next Meeting and Adjournment		Next Meeting Date: February Topic(s) to discuss: <ul style="list-style-type: none"> <li>• Community supports</li> <li>• Wishlist for 2025</li> <li>• Revisit December items</li> </ul>	

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- Balancing student experience and professional teacher support between ELA-E and ELA-S classrooms
- How do we highlight the diversity of our staff for potential future teachers and families (on our website, etc.)
  - Invite community input
- How do we get families into the building so they can see the great work that is happening?

**Note:** All agendas are posted publicly in a timely fashion on the school's website and/or in a highly visible area in the building.